



National Assembly

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Ref: 5/5

16 April 2025

Enquiries: Ms Emilia Alweendo
Tel: 061-2882638

Dear Bidders

RE: LETTER OF CLARIFICATION: EXECUTIVE SUMMARY ON THE SLA FOR ELECTRICAL AND MINOR WORK AT NATIONAL ASSEMBLY FOR THIRTY –SIX (36) MONTHS: PROCUREMENT REFERENCE NUMBER; W/RFQ/03-18/24/25

The Information Below serves to notify you with regards to;

- **Procurement Reference Number:** /RFQ/03-18/24/25
- **Procurement Method:** Request for Sealed Quotation
- **Procurement Description:** Electrical and Minor Work at National Assembly for Thirty – Six (36) Months:
- **Date of invitation of bids:** 29 November 2024
- **Closing Date:** 10 January 2025

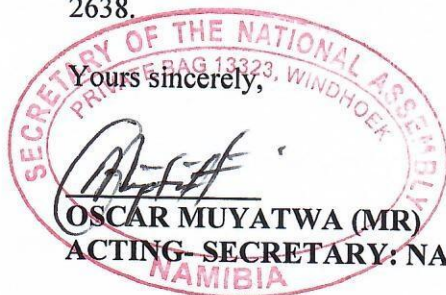
The National Assembly is hereby informing all bidders that the above- mentioned Executive Summary had an error on page 2 and 3 concerning reasons as to why bid is not responsive for the intended Notice for Selected Bidder.

| Section & Page Number | Bidders Name | ITEM: | Change/Modification |
|-----------------------|---------------------------|---|---------------------|
| Page 3 | Delcon Technical Services | ITEM: Reasons why bid is not responsive a) Not the lowest responsive bidder for the SLA for Electrical and Minor Work at National Assembly for Thirty – Six (36) Months | None |

| | | | |
|--------|---------------------------|---|----------------------------|
| Page 3 | Delcon Technical Services | ITEM: Contract awarded (Yes/No) and contract value No | Change/Modification Yes |
| Page 3 | Delcon Technical Services | ITEM: Amount Quoted a) N\$ 4 200.00 | N\$ 2 012.50 |
| Page 2 | Delta Electrical Services | ITEM: Amount Quoted a) N\$ 2 012.50 | N\$ 4 200.00 |
| Page 2 | Delta Electrical Services | ITEM: Contract awarded (Yes/No) and contract value Yes | No |

For any further quires, please do not hesitate to contract the Procurement Management Unit at 288 2638.

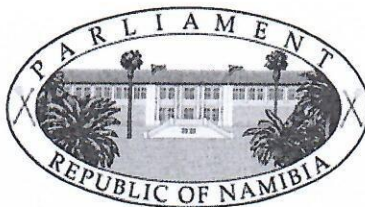
Yours sincerely,



OSCAR MUYATWA (MR)

ACTING SECRETARY: NATIONAL ASSEMBLY

LETTER OF CLARIFICATION: EXECTIVE SUMMARY ON THE SLA FOR ELECTRICAL AND MINOR WORK AT NATIONAL ASSEMBLY FOR THIRTY –SIX (36) MONTHS: PROCUREMENT REFERENCE NUMBER; W/RFQ/03-18/24/25



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22 April 2025

PROCUREMENT MANAGEMENT UNIT

AMENDED NOTICE OF PROCUREMENT AWARD/EXECUTIVE SUMMARY OF BID EVALUATION REPORT (Section 55 (8) & Regulation 39 (1))

TO: ALL BIDDERS

**SUBJECT: SLA FOR ELECTRICAL AND MINOR WORK AT NATIONAL ASSEMBLY
FOR THIRTY –SIX (36) MONTHS.**

PROCUREMENT REFERENCE NUMBER: W/RFQ/03-18/24/25

- 1. Scope of Contract:** SLA for Electrical and Minor Work at National Assembly for Thirty –Six (36) Months.
- 2. Procurement method used:** Request for Sealed Quotations
- 3. Date of invitation of bids:** 29 November 2024
- 4. Closing date for submission of bids:** 10 January 2025
- 5. Date of opening of bids:** 13 January 2025
- 6. Number of bids received by closing date:** Nine (9)
- 7. Splitting of contract as per the lowest evaluated cost per item applicable (Yes/No):** No
- 8. Number of responsive bids:** Three (3)

SLA FOR ELECTRICAL AND MINOR WORK AT NATIONAL ASSEMBLY FOR THIRTY –SIX (36) MONTHS
PROCUREMENT REFERENCE NUMBER; W/RFQ/03-18/24/25

9. Number of none responsive bids: six (6)


| # | Bidder's Name | Amount quoted | Responsive (Yes/ No) | Reasons why bid is not responsive | Contact awarded (Yes/ No) and contract value |
|----|--|---------------|----------------------|---|--|
| 1. | Dr Exhaust Investment cc | N\$ 1 530.00 | No | a) Bidder did not submit a Reference Letter of Similar work undertaken b) Bidder did not attached a Good Tax Standing Certificate. | No |
| 2. | Stage Six Investment cc | N\$ 759.00 | No | Bidder did not provide proof of profit, the bidder must have earned for at least one (1) year during the last three (3) years | No |
| 3. | Heitech Trading cc | N\$ 1 727.30 | No | a) Bidder did providing a detailed Quotation under the company letterhead. b) Bidder did not attached Reference Letter of similar work undertaken. | No |
| 4. | Millenium Refrigeration and Electrical Service | N\$ 667.00 | Yes | None | Yes (N\$ 667.00) |
| 5. | Tempo NTN Trading cc | N\$ 3 323.50 | No | Bidder attached a Reference letter from City of Windhoek, which is the only letter with similar work undertaken, was is not stamped. Even though the other letter from the Ministry of Home Affairs, Immigration, Safety and Security (Correctional Services) submitted does not reflect the similar work undertaken as per the criteria. | No |
| 6. | Shiteta Trading cc | N\$ 700.00 | Yes | None | Yes (N\$ 700.00) |
| 7. | Delta Electrical Services | N\$ 4 200.00 | No | Bidder did providing a detailed Quotation under the company letterhead. | No |

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| | | | | | |
|----|-----------------------------------|--------------|-----|--|--------------------|
| | | | | | |
| 8. | Legacy Engineering and Technology | N\$ 850.00 | No | Bidder did not provide proof of profit, the bidder must have earned for at least one (1) year during the last three (3) years; bidder did not provide proof of qualification and experience of key site management and technical personnel | No |
| 9. | Delcon Technical Services cc | N\$ 2 012.50 | Yes | None | Yes (N\$ 2 012.50) |

10. Your participation in this regard was highly appreciated.





OSCAR MUYATWA (MR)

ACTING-SECRETARY: NATIONAL ASSEMBLY

28/04/2025

DATE